

# **THE PARISH OF ST. AUGUSTINE of CANTERBURY, WHITTON**

**Registered charity no. 1134957**

## **Trustees Annual Report for the Year ended 31st December 2024**



<b>Content</b>	<b>Page</b>
Lay Chairs Statement and review of the Year	1
Administrative and Legal Information	2
Governances Structure and Management	3
Objectives and Activities	4
Ecumenical Relationships	4
Deanery Synod Report	4
Electoral Roll Officer's Report	4
Fabric and Churchwardens' Report	4
Safeguarding Report	7
Children's and Youth Ministry Report	7
Music and the Choir Report	7
Cornerstone Café	8
Dorcas Group	9
Prayer and Reflection	9
Prayer Link Group	9
St Augustine's Art Class	10
Strollers' Report	10
Uniformed Organisations Report	10
Bishop Perrin – Chair of Governors Report	11
Financial Review – Stewardship and Treasurer's Reports	12
Appendix I - Financial Statements including independent examiner's Report	
Appendix II - Minutes of 2023 APCM with Attendees list	
Appendix III – Deanery	

## **Review of the Year**

### **Introduction**

Thank you everyone for being here today and supporting me and thank you to the PCC for putting their trust in me to carry on as Vice Chair whilst in vacancy.

Fr. John left for Zambia in June although was still our incumbent until the end of July. The vicarage was vacated by Mwila and Limbani in October. The house has been empty since then, however, the diocese took over the security of the building which is one less thing to worry about.

### **Parish Worship Life**

The worship life of the parish has been sustained by a number of worship services including Sunday morning worship, Sunday Compline/evening online worship, Friday morning worship, and the monthly Prayer and Reflection. I would like to thank all those who have contributed to sustain these worship services that have enriched the spiritual wellbeing of the parish.

A big thank you to all our visiting clergy from July 2024, but especially to Fr Gary and Fr Julian who have been the stalwarts on the rota, plus Fr Gary taking the Friday morning mass, where I may say have greatly increased in numbers.

### **Confirmation**

At our Harvest Festival service Bishop Emma welcomed four of our young people to confirmation and what a wonderful service that was, which included harvest lunch. A big thank you to everyone who contributed to that special day for Joel, Lily, Ava Bow and Isla.

### **Baptism**

We welcomed Hollie and Lucas and Abraham in Baptism into the church family

### **Walsingham**

The Walsingham Cell at St Augustine's was revived in the Autumn and the monthly Cell Mass takes place on the last Saturday of the month at 9:30 with pilgrims from St Mary's Sunbury and St Augustine's coming together to pray and offer devotion to our Lady. The Mass is followed by breakfast.

### **Obituary**

We must not forget those we do not see anymore, especially, Tom Hood, who died in 2024

### **Music Director**

In September we welcomed Leslie as our new Musical Director

**Children, Youth & Uniformed Groups,** Please see the individual reports.

### **Engagement with Schools**

In June Fr John visited Heathfield School to take the assembly and introduce us to them. Since then Roubina and I have continued our engagement with Heathfield, Infant and Juniors, taking part in their Harvest, and Christmas Assemblies plus welcoming them to our church for their Christmas concert, as well as assemblies led by clergy and Joanna Jones who is the Kensington Area Bishops Schools Chaplain.

On 24<sup>th</sup> July we welcomed Bishop Perrin school for their leavers service led by Fr David.

From September through to end of December, three times a month, we welcomed individual year groups from BP for their assemblies in church to follow their worship curriculum. We were aided by Joanna, Donna, curate at St Mary's, Twickenham, Hywel Ling-Davies, from Insight, Fiona Budden, St Mary's, Osterley and Gill Gooding.

We have also made a new connection with Tic-Toc nursery on the Staines Road. They visited us at Harvest time when told them stories and they brought us gifts, which, together with our gifts were donated to the Whitton Food Bank. They also came at Christmas to hear the story of Jesus's birth and to look at our decorations as well as bringing their decorations for a tree dedicated to Tic-Toc nursery.

### Word of gratitude

A huge big thank you to everyone, young and old, who have been there supporting and helping both Roubina and myself, it's impossible to name you all, however, a special thanks to Jane, for making sure everything was right for the services. Pauline, for keeping us on the straight and narrow in the meetings and Graham B, for all the maintenance and repair work to the hall and the church and not forgetting the PCC we could not have done it without you.

**Sue Thornton Lay Chair**

### Administration and Legal Information

St Augustine of Canterbury Church is situated in Whitton, in the London Borough of Richmond Upon Thames and is a part of the Hampton Deanery in the Kensington Episcopal Area of the Diocese of London.

<b>Correspondence Address</b>	The Vicarage, Hospital Bridge Road, Twickenham, TW2 6DE
<b>Ex-Officio</b>	
<b>Incumbent</b>	The Revd Preb John Kafwanka K (resigned 31st July 2024) – Parish is in vacancy
<b>Churchwardens</b>	Sue Thornton, Lay Chair (First elected 2021, re-elected May 2024)
	Roubina de Winton (First elected 2021, re-elected May 2024)
<b>Deanery Synod Rep(s)</b>	Joan Greening (Resigned May 2024)
	Constance Chingwaru (Elected 2023)
	Kay Alldridge (Resigned February 2025)
<b>Elected Members</b>	Gill Gooding Safeguarding Officer (Co-opted 2024)
	Sian Cadogan, Children's Champion (Re-elected 2023)
	Pauline Churchman, PCC Secretary (Re-elected 2023)
	Jay Cao (Re-elected 2024)
	Joseph Magona Treasurer (Elected 2023)
	Graham Beaumont (Elected 2022)
	Limbani Kafwanka (Resigned 2025)
	Barbara Magona (Elected May 2024)
<b>Other Church Officials</b>	
Bookkeeper	Peter de Winton
Children's Champion	Sian Cadogan
DBS Checker	Clare Malia (appointed 2024)
Electoral Roll Officer	Jayne Firth
Sacristan	Jane Derry
Stewardship Recorder	Roubina de Winton
Vulnerable Adults Champion	Constance Chingwaru

**Independent Examiner**

James Parker,  
16 Cranbrook Drive,  
Twickenham TW2 6HN

**Bankers**

CAF Bank Ltd  
25 Kings Hill Avenue, Kings Hill,  
West Malling,  
Kent, ME19 4JQ

**Governances Structure and Management**

The St Augustine Whitton Parochial Church Council (PCC), registered charity no 1134957, is a corporate body established by the Church of England and operates under the 'PCC '(Powers) Measures of 1956.

PCC members, elected at the Annual Parochial Church Meeting (APCM), serve for a period of three years after which they are required to step down for a minimum of one year before re-election, unless APCM passes a resolution to change the rule.

The method of appointment of PCC members is set out in the Church Representation Rules (M15). All church attendees and Parish members are encouraged to register on the Electoral Roll and may stand for election to the PCC if they have been on the Electoral Roll for six months prior to the APCM and are over 16 years of age, or in the case of a new roll have been on the old roll for the required rulings.

The PCC is the main decision making body of a parish, and in co-operating with the incumbent has the responsibility of promoting the mission of God in the parish; including, pastoral, evangelism, social and ecumenical. It also has the responsibility to care and maintain the fabric of the church as well as the church hall and the parish house, and their contents.

The PCC has the legal responsibility for maintenance of proper financial books and records, put adequate control systems in place to safeguard the assets and the format and content of the financial statement of the parish.

With the incumbent the PCC has a duty of care to ensure the protection of the vulnerable in their church community, and those suffering from racial, economic and other injustices.

The PCC should make known and put into effect any provisions made by the Diocesan Synod or the Deanery Synod, but without prejudice to the powers of the Council on any particular matter. Also, to contribute and where appropriate give advice to the Deanery Synod on any matter referred to the Council and raise such matters as the Council consider appropriate with the Deanery Synod, thus showing the link between the PCC, the Deanery Synod and through it with the Diocesan Synod.

Whilst members of the PCC cannot be expected to know all the rules and legal implications of certain fields but would be expected to seek advice before any discussions and decisions made. This could involve such things as health and safety, discrimination legislation, child protection, church appointments, church services and property conveyancing.

The PCC is required to hold sufficient number of meetings to enable sufficient transaction of its business in a year.

Constituted by PCC to transact PCC's business in between the meetings, the Standing Committee is made up of the Incumbent, the Churchwardens, Treasurer and the PCC Secretary.

**Objectives and Activities**

The PCC is committed to enabling the whole people of God to grow in their faith and to live out the love of Jesus Christ in worship and in action as part of the parish community at St Augustine. To this end the

Incumbent works with the PCC to encourage and involve in the services and other activities people of the parish community to serve the wider community.

In particular, we try to encourage and enable ordinary people to live out their faith in their everyday life through:

- Worship and prayer: participating in and contributing to the worship services available on Sunday and during the week, with opportunity to grow in their knowledge, faith and trust in Jesus Christ.
- Service to the community through volunteering, especially Homelink, and giving material and monetary contribution to support charities that help those in need.
- Provision of pastoral care for people living in the parish.
- Missionary and compassionate outreach that enable others to experience and/or be drawn into the love of Jesus Christ.

**At St Augustine we are called to:**

- **Discipleship and Service** – be intentional disciples, growing in faith and in service, sharing God’s love within and outside the church community
- **Compassionate Outreach** – be instruments of transformation and healing - serving those in need and vulnerable, near and far
- **Youth & Children** - Be a welcoming family friendly church community growing in numbers and Leadership
- **Worship** – be joyful, vibrant & inclusive - revitalising worship that caters for the needs of a diverse congregation

**The PCC**

**Ecumenical Relationships**

St Augustine is a part of Churches together in Whitton (CTiW) that undertake two main activities each year.

- The **Walk of Witness** on Good Friday brings together Christians of different denominations and of no affiliation to journey with Jesus through the High Street to the Church of St Philip & St James where a short service is held followed by refreshments.
- The **Christmas Lunch**, organised by CTiW committee members and volunteers, is provided in one place to anyone who could otherwise be spending Christmas on their own. CTiW is grateful to the Royal Hanover Lodge, Panos, Antonio’s Hair Studio and Tesco for their generous contribution, and the volunteers who make this venture possible.

**Roubina de Winton**  
CTiW Treasurer

**Deanery Synod Report**

See Appendix III

**Electoral Roll Officer’s Report**

As at 31st December 2024 there were 169 people on the Electoral Roll.

2025 sees the complete revision of the Roll, when the old one is scrapped and everyone has to complete a new application for inclusion on it.

This revision is currently taking place, with a deadline for application forms to be with me by 20th April 2025 so that the Roll can be finalised two weeks before the APCM. Please note that it will still be possible to join the Electoral Roll after the APCM on 11th May.

**Jayne Firth**

**Churchwardens’ and Fabric Report**

In May 2024 Sue and Roubina were re-elected as churchwardens. We would like to thank everyone who has helped us to manage and discharge our various duties, without the support of our church family we would not be able to serve our community.

On 29 Feb 2024 Fr John advised us that he had been offered and accepted the position of Bishop of the Diocese of Northern Zambia. We knew then that we would have a challenging and interesting year ahead of us but we were determined to put our best foot forward.

During the year with the help of the hospitality team we organised a Film Night, the Quiz Night, the Summer Fair, the Harvest Lunch, the Fireworks and finally the Winter Fair not to mention Fr John's Leaving party. These events are good opportunities to bring together the wider community as well as raising funds for the church.

We made several visits to Heathfield Infant and Junior Schools as well as welcoming them to our church for their various activities, we also held regular monthly assemblies for each year group of Bishop Perrin School.

Bishop Perrin, Heathfield (infants and Juniors) as well as Waldegrave Schools held their Christmas services at St Augustine and during Advent we welcomed some 1,900 visitors through our doors.

The Quinquennial Inspection carried out by the diocesan architect in 2021, highlighted various areas that require attention. We have continued to prioritise and work through some of the items identified in the report.

### **The church**

- The website was redesigned providing up to date information of services and event.
- Internet connection was established during the year enabling livestreaming of services via You Tube.
- Faculty approval from the DAC has been received in June for the installation of fibre optic cable that will replace the current cable and will run along an overhead feed, across the external face of the building and then enter the church via an existing hole and follow the existing route to the telecommunication equipment cabinet in the church tower. The work commenced in December and was completed in January 2025.
- A three year lease was signed with Clarity to provide St Augustine with a reconditioned photocopier that is fit for purpose.
- The negotiations regarding the renewal of the License for the telecommunication mast is ongoing and it is hoped the matter would be resolved in 2025. The Dioceses are currently negotiating the rent increase percentage.
- General maintenance work as well as legally required health and safety checks such as gas and electricity safety and lightning conductor inspection are carried out as required.
- The gutters to the Church, Church Hall and vicarage are cleared by a professional contractor every year. The various flat roofs are checked and cleared regularly to keep the area clear of debris that can block the gutters.
- One of the gutters on the south side had to be re-routed in order to cope with increased levels of rain.
- Due to ingress of water through the roof one of the ceiling panels was damaged and had to be replaced. The work was carried out in the autumn.
- We continue to provide parking facility on rugby match days. During 2024 it generated an income £680. At the end of November we parted company with the people who assisted with the parking who normally took half the income. This facility is now online through Ticket Tailor enabling us to retain all the income.

### **Church Hall.**

The hall is used for parish social activities such as tea and coffee after the Sunday services, quiz night, etc. Also, as part of our outreach, the uniform organisations use the hall for their activities on Thursdays and Fridays and every other Wednesdays. The hall is also used by the church Art Group once a month on a Saturday.

The hall is also a source of income for St Augustine through the rentals to:

- Whitton Playdays, an OFSTED registered nursery who operate from 8am to 3pm, Mondays to Fridays during term time at a rental of £14,500pa.
- A Zumba class on Monday evenings at £25 per session
- Casual hires which generated an income of £1,978 in the year.

The hall is available for private hire for parties with the hourly rate set and reviewed by the PCC. Our casual higher agreement has recently been reviewed and approved by the PCC.

The Hall is regularly maintained.

During the year the two water heaters were replaced as they were both leaking and not working efficiently.

### **Grounds**

At St Augustine's we are incredibly blessed, not only do we have space to park cars, but we also have lovely grounds too. This enables us to hold our annual Summer Fete, the Uniform groups and YGT (Youth Get Together) use it for their outdoor activities in the summer.

This can only happen when there are enough people to keep the grounds tidy and well cared for. On behalf of the church community, we would like to say a big thank you to Graham B, Michael, Gill, Peter, Gerald, and Graham A. These few come every work party, however, there are others, and we would like to thank all those who give up their time when they can. Not all the work can be done by the faithful few, work is required on the trees in the remembrance garden which have a preservation order. An application has been submitted to the London Borough of Richmond upon Thames to allow us to carry out the necessary work.

A big thank you to Ann Goff who regularly tends to parts of the remembrance garden

The Work Party or Garden clearing, whatever you like to call it is held on the 1<sup>st</sup> Saturday of the month, but it doesn't have to be confined to that time. If you have a spare hour during the week or any weekend there is no problem for you to come and do some weeding or clearing. There are always weeds growing in the Memorial Beds (and it looks so much nicer when it has been cleared!). Weeds continue to grow around the church, these do need to be kept in check. There are two wheely bins with blue lids for the garden rubbish so no need to take it home.

We have also used the services of a tree surgeon to prune the trees in the south garden and the garden of the church hall.

Let's try and make the grounds a pleasure to be in, we hope that there will be more people to join the gardening party on every 1<sup>st</sup> Saturday of the month. As they say – "Many hands make light work". So, see you there.

### **Powder Mill Lane**

The tenants at 60 Powder Mill Lane gave notice of their intention to leave at the end of July 2023. The PCC approved change of property agent and the property was let again on 13<sup>th</sup> August 2023 through Sterling Ackroyd for a period of two years at an initial rental of £26,400 per annum. The lease was renewed for a further year with a rental of £27,600 per annum.

During the year minor repairs were necessary to the

- Broken UPVC bathroom window lock, Patio door and front door - £290
- Light not working in downstairs WC - £102
- Kitchen worktop sealant replaced – work done by Graham at no cost.
- We also had to respond to an emergency call from the tenant due to blocked toilet in the property, the work was done at a cost of £199.



## **The Church Campus**

The grounds of St Augustine also house St Augustine Community Care Trust, known as Homelink Day Respite Centre building, which was set up in 1997 through the efforts of the Incumbent and the parishioners of St Augustine who, having identified the need for respite care in the local community, raised the funds necessary to build St Augustine's Church Hall to operate as the centre to serve the local community as its outreach.

The service continued to operate from the church hall until 2015, when through funding received from The Department of Health and Richmond Borough Council amongst other funders the dedicated purpose-built centre was built and from which it operates today. St Augustine's PCC generously allowed Homelink to build the centre and operate rent free. Homelink continues to work in partnership with St Augustine and benefits from our support.

In 2019, the Trust became an incorporated charity and a charitable company limited by guarantee, registered as St Augustine's Community Care Trust (Trading as Homelink) and as part of its constitution the Archdeacon of Middlesex, the Incumbent and a member of St Augustine's congregation, nominated by the PCC, serve on the board of directors of Homelink. In 2021, Roubina de Winton was nominated by the PCC and was appointed to the board of its directors.

**Sue Thornton & Roubina de Winton**

## **Safeguarding Report**

We have continued to ensure that safeguarding at St Augustine's is compliant with regulations and we now have an updated list of those who require a DBS check for their role in Church. We have completed the annual audit for submission to the Diocese and addressed any matters arising from it. Online training and refresher courses have been completed by most PCC members. An online Deanery Safeguarding Officers forum has been set up to support safeguarding in all parishes with help from the Diocese and we are also meeting face to face regularly. There are also monthly Zoom meetings for the whole of the Kensington area CSOs.

The Parish Dashboard and Parish Hub are useful online tools which are kept up to date with all relevant information by the PSO and Churchwardens. The reports generated by these are regularly reviewed by the PCC.

The Sunday School register is fully functional and will be completed every week by the Leader. The DBS requirements for regular helpers have been checked to ensure we are fully compliant, and they have undertaken the relevant training.

Gill Gooding has now been appointed as the Church Recruitment Officer and continues to ensure DBS checks are completed as required. Clare Melia has been appointed as the additional Recruiter. Gill Gooding and Roubina de Winton have both completed the Safer Recruitment training in readiness for the process of appointing a new incumbent.

The Church Wardens and safeguarding team are made aware of the vulnerable adults and unaccompanied children in the congregation.

**Gill Gooding Parish Safeguarding Officer**

## **Children's and Youth Ministry Report**

### **Sunday School**

Sunday school is held once a month. We begin at 10.00 in church with the congregation and then the children go into the hall for their own time of learning, games and craft activities. Then return to church to join their families for communion. We follow the Lectionary, with the same readings and themes as the church services - so parents will know what the children have been learning about. Our Sunday school is

aimed at Infant/Junior school age children - but we welcome and encourage children of all ages to come and join us.

At Christmas time, we organise a nativity play where all children are encouraged to take part and dress up, to tell the Christmas story.

**Pat Sharp**

### **Messy Church**

Messy church is held once a month and is tailored to younger children under 8. Each month we do craft activities based on the church calendar, for example cards for Mothering Sunday, candle crafts or Candelmas and decorations at Christmas. We also made wings to support the angel costume for the annual crib service.

During Messy Church we get the children to think about wider theme such as kindness, sharing and forgiveness through stories. We choose a book each month that follows one of these themes and read it as a group.

Each month we do a variety of songs chosen by the children which typically involve a lot of actions to get them moving. We try and keep this a mix of current children's favourites as well as those with more religious focus. We end messy church by sharing a picnic lunch of either sandwiches or pizza.

**Laura & James Sagar**

### **Youth Get Together**

YGT took part in the Kensington area Youths weekend away in June. They were accompanied by Martha and Hilda and took part in activities such as archery, rock climbing, arts and crafts, campfire making and roasting marshmallows and various sport activities as well as contemplative time of prayer and reflection.

### **A word of thanks from the Churchwardens**

A big thank you to Pat Sharp who has continued to lead the children at Sunday School and organised the Nativity Service together with help from Leslie Lewis our organist. And to Laura and James Sagar who have led the Messy Church. As well as all the volunteers who make it possible for these activities to take place.

### **Music and the Choir Report**

As you all know for the first half of the year we were without a Musical Director so we courageously sang to recorded music. I'm sure those who recorded it forgot that singers had to breathe !!

The choir unanimously said they wanted to stay as a choir and would continue to be at the Sunday morning services. Some of the mass setting had to be said, however, with the help of a few notes on the piano we were able to sing the Agnus Dei and Sanctus.

Sian was welcomed with open arms on the Sundays she was able to come and play so a very big thank you from all of us. Also, a big thank you to the sound team who carried on regardless of when the little recording sign wasn't on the slide. This was mainly due to me forgetting to include it. Here I must say well done to the congregation who carried on singing when the music stopped.

In September we welcomed Leslie as our Musical Director who has been wonderful in keeping us all together, however, we really would like some new choristers, young or not so young, to swell our numbers and make an even bigger sound. You don't have to be able to read music!! If you are interested, please have a chat with Leslie or any member of the choir.

**Sue Thornton**

### **Cornerstone Café**

Cornerstone Cafe has continued to provide a warm welcome to chat, drink tea or coffee and eat, biscuits and often Gerald's lovely home bakes. We have also enjoyed scrabble, dominoes and

crosswords with Peter.

The December Cornerstone was very Christmassy with some classical music and carols played by Dina and her friend Theresa on their clarinets, many thanks. After ten years Pat, Alwyn, Jayne and Kathy decided to finish in December however Cornerstone continues to thrive thanks to Roubina for stepping in. We wish you well!

**Kathy Bale** on behalf of  
the Cornerstone Team

### **Dorcas Group**

The Dorcas group is well advanced in completing the two banners which commemorate Queen Elizabeth II reign and the Coronation of King Charles III and Queen Camilla.

We are hoping that Rev'd Helen will bless these on the first Sunday following her induction.

We are always looking for new members, you don't need to be skilled in sewing to join all you need is lots of enthusiasm. We always are on the look out for spare thread, embroidery silks and off cuts of material to add to our resources.

In 2026 we will be celebrating 20 years of the Dorcas Group and hope to make a banner depicting the story of Dorcas.

**Jane Derry, Sue Thornton  
and Roubina de Winton**

### **Prayer and Reflection**

The monthly Prayer and Reflection Group meets in church on the first Tuesday of every month - at 11 am for an hour.

Various members of the group take turns to lead us in quiet reflections to deepen our spiritual life and Christian journey. This can sometimes lead to discussions and other times of quiet in which to reflect. We finish the sessions with prayers together.

For example, we reflected on themes such as Wisdom, Waiting, the carol 'O Come Emmanuel', the New Year and the Lord's Prayer. We also had our own special pre Easter service, comprising of Bible, readings, hymns, clarinet duets and prayers.

This group offers a valuable contribution to the spiritual life of St Augustine's and over the last year has been slowly growing. Everyone is welcome to join us...

**Dina Bartle**

### **Prayer Link Group**

Prayer Link is a confidential service offered by a group of people in this church to pray for those in need each day for seven days.

Emergency prayers, prayers for loved ones, prayers for healing, prayers for comfort - this group exists to provide prayer, friendship and support where required.

Over the past year, the group has opened its own WhatsApp page to improve upon communication between ourselves for prayer requests etc, so that really urgent prayer requests can be made known to all Prayer Link members simultaneously as quickly as possible.

This group also acts as an effective evangelistic tool. Quite often, when offering prayers to support non-Christian friends and acquaintances, they often respond enthusiastically with prayer requests of their own as a result, so enabling us to illustrate the kind of loving service that we as Christians can provide.

In this way, Prayer Link provides a unique and valuable contribution to the life of our church.

**Dina Bartle**

### **St Augustine's Art Class**

The Art group still meets once a month on a Saturday in the church hall.

Sylvie our teacher helps us greatly and it's a time for us to forget about other things and concentrate on our painting.

However, we do need more people for us to survive. Anyone can join, not necessarily church people. You don't have to have your own equipment the group has some you can borrow, you don't have to be Picasso or Monet either.

We are a friendly bunch and your first session, classed as a taster, is free and then the cost will be £10 per session.

If anyone is interested please have a chat with either myself or Rob Dowler and we can tell you all about it.

**Sue Thornton**

### **Strollers' Report**

It has been a very busy and enjoyable year of walking. We have walked in mid month and at month end throughout 2024, and mid-December is our annual lunch. The need for fresh air and company continues to bring our members together, and we have enjoyed generally favourable weather.

We continued to meet each month's final Saturday and on alternate mid week days, avoiding the dates when the Cornerstone church social group met. This appears to work for most members as many have regular mid week commitments.

Once again we focused on walks accessible from public transport, to avoid car use and also to see more of our beautiful locality. But we also visited pastures new and further away such as Caterham and Coulsdon, which provide real countryside within the M25. We visited central London during winter months, and for a theme such as Remembrance. Average walk distance was 5 to 6 miles with the emphasis on routes that suited all abilities. The coffee and picnic lunch stops are an essential part of the day.

During the year the address list of members has enlarged and it is good to see some new faces, which are always welcome, and look forward to more adventures in 2025.

**Peter de Winton & John Woodley**

### **Uniformed Organisations**

It has been such a pleasure for us at Guides, Brownies and Rainbows to have been able to meet over the last year – seeing young people enjoying their activities and each other's company has been so rewarding. Over the last few terms, we have been working on a series of badges and awards as part of the Guiding programme which has involved activities as diverse as fire-lighting, dancing, cooking and creating. Some of our badge work has focused on sustainability and diversity as we mix a range of activities between traditional Guiding skills such as first aid and map reading with contemporary issues. Some of our Guides and Rangers were presented with a Jack Petchy Award which recognises all they do in Guiding and gives them a cash amount to spend on further activities within their units.

We have a great group of girls who throw themselves whole-heartedly into everything we do, including our off-site activities which have covered camps, holidays, high ropes, outdoor cooking, and skating. Next term we are running some camps and holidays and hopefully benefiting from the better weather; there's lots to look forward to!

**Gill Gooding**

### **Bishop Perrin**

The PCC is called upon to appoint 2 Foundation Governors to serve on the Board of Governors at Bishop Perrin. As with all other church work the people who serve are volunteers, and they serve for a term of office lasting 4 years.

Governors are responsible for the school's strategic direction, setting targets and approving the budget. Foundation Governors have an additional role as they are called upon to ensure that the Christian Character of a Church of England School is secured, preserved and developed and that the school is run in accordance with any trust deed relating to the school.

The Ofsted inspection of 2024 confirmed the status of BP as an outstanding school; but there is a separate SIAM's inspection which ensures that the Christian character is scrutinised separately by the church. Our latest inspection took place in February this year and I am pleased to say that the school received a positive report which recognised the school's work to ensure it lives up to its Christian vision.

The school also works with the church to ensure that every child has the opportunity to visit the church and take part in age appropriate discussions about the church or the bible. Having hosted these events in the past I know that the pupils are not afraid of asking the big questions – or of voicing their opinions. This support is vital to our ability to ensure that the character of the school lies firmly rooted in the bible. Keeping up with changes in the Education field is challenging but also rewarding. If anybody has any questions about being a Governor or how the school teaches RE then please speak to me.

**Alwyn Williams**  
Chair of Governors

## Financial Review for the Year

### Stewardship Report

We continue to receive stewardship and donations at our regular services via the contactless system and Open Plate as well as through monthly standing orders. Your generosity enables the PCC to maintain the church services, church buildings and partially meet our obligation to the church of England Common Fund.

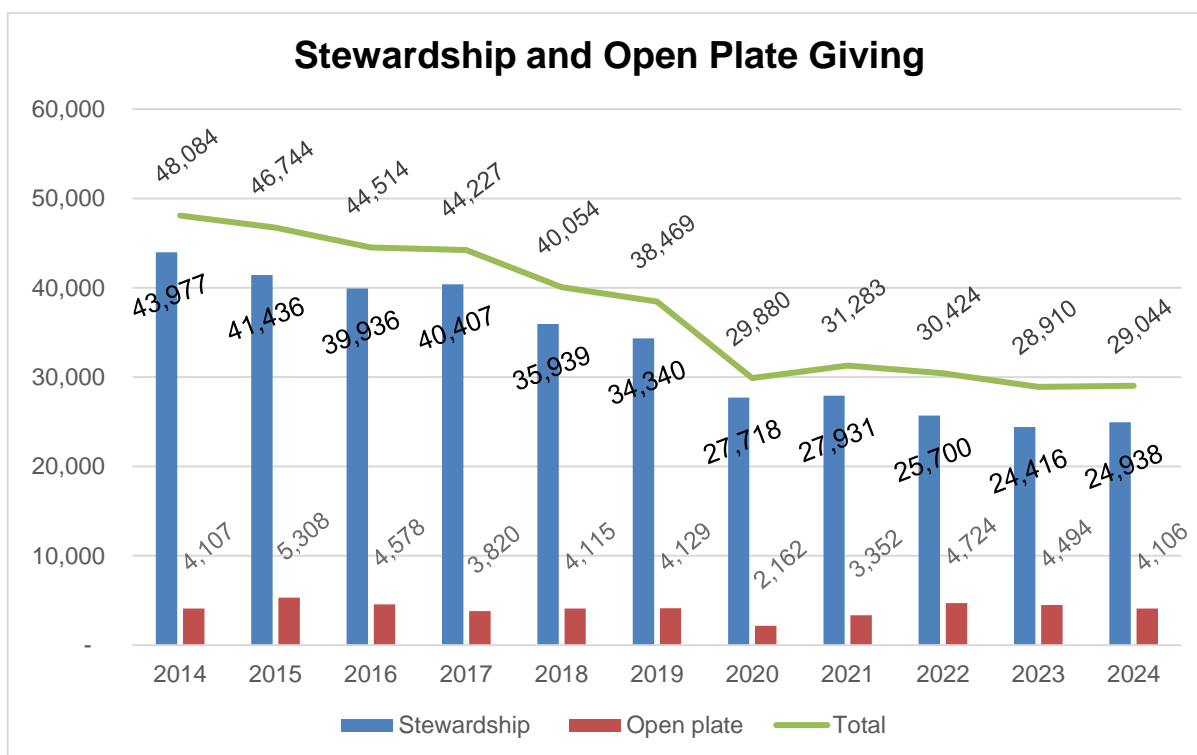
In 2024 the total of Stewardship & Open Plate donations amounted to £29,044 (2023; £28,910) a slight improvement on previous year. We also are able to maximise these donations claiming Gift Aid and GASDS schemes where possible.

Stewardship forms for setting up direct debits are available from

<https://www.st-augustine-of-canterbury-whitton.org/give>.

If you wish to contribute by weekly envelopes, please speak to Roubina de Winton or Sue Thornton

The PCC would like to thank you for your generosity and continued support.



**Roubina de Winton**  
Stewardship Recorder

### Treasurer's Report

#### Income and endowments

The total income for the year was £107,195 (2023; £101,949). There was a rise in Stewardship and open plate income through planned giving, Gift Aid £9,413 (2023; £7,686) and Donations to £3,199 (2023; £2,558), 12% increment in Rental Income for the house on Powder Mill Lane £26,900 (2023; £23,950) and from investments £3,647 (2023; £3,012) due to higher interest rates.

Although lower than the previous year, additional income was realised from parking for Rugby Matches and other church events totalling £6,495 (2023; £6,509) and casual hire of the Church hall including several one off hires for parties generated an income of £1,978 (2023; £2,360).

However, the long term Church Hall hire agreement by the Nursery which runs till August 2026 continues to provide revenue of £14,502 pa.

The Telecoms mast on the church tower continues to yield £7,859. Negotiations at the Diocese level for future rents were finalised meaning that this figure will change in future.

### **Expenditure**

Expenditure for the year was £98,505 (2023; £98,607). The primary item of expenditure was a £53,000 contribution to the Common Fund, which has been increased to £56,000 in 2025.

The church running expenses were £95,536 (2023; £92,773) with the highest expense being Utilities £7,196 (2023; £6,818), Church major repairs of £7,090 (2023; £12,222). Other major costs were; Church Hall maintenance and repairs £1,710 (2023; £2,016) and Insurance £5,529 (2023; £5,207)

### **Surplus in 2024**

The net incoming funds for the year were £8,691 (2023; £3,342) added to which was a gain of £160,831 in investment capital value following year end revaluation. The total funds now stand at £706,948 (2023; £537,426) all of which are now unrestricted, including the Fabric Fund of £15,365. The Parish House was revalued at the end of 2024.

The unrestricted funds are held to service cash flow fluctuations and meet emergencies. The Designated Fabric fund is to be used for any major repairs or improvements.

### **Looking forward to 2025**

We anticipate that Voluntary Income will continue to reduce but that income from investments will hold up. We are going to experience increased Utility costs as there is a new 3 year fixed deal for gas and electricity that started in July 2024. The budget agreed by the PCC shows a deficit of £ 13,271.

**Joseph Magona**  
Treasurer

## Appendix I

### Independent examiner's Report

To the Trustees of	St Augustine of Canterbury Church, Whitton		
On accounts for the year ended	31 December 2024	Charity no	1134957
Set out on pages	2 to 8		

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

#### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



James Parker  
16 Cranbrook Drive  
Twickenham TW2 6HN



# St Augustine of Canterbury Whitton

## Statement of Financial Activities For the year ended 31 December 2024

		Unrestricted General Fund	Designated Fabric & Property Fund	Endowment & Restricted Funds	Total Funds	
	Note	£	£	£	2024 £	2023 £
<b>Income and endowments</b>						
Voluntary income	2a	44,421	525		44,946	42,786
Activities for generating funds	2b	6,497			6,497	6,509
Income from investments	2c	54,886			54,886	51,683
Church activities	2d	867			867	971
<b>Total Income</b>		106,671	525	-	107,196	101,949
<b>Expenditure</b>						
Church activities						
Ministry and church running cost	3a	83,346	12,190		95,536	92,773
Missionary and charitable giving	3b	2,290			2,290	3,415
Expenditure on raising funds	3c	679			679	2,419
<b>Total expenditure</b>		86,315	12,190	-	98,505	98,607
<b>Net income/(expenditure) before investment gains/losses</b>		20,356	(11,665)		8,691	3,342
<b>Gains/ (Losses) on Investments</b>	4b	-	160,449	382	160,831	1,022
<b>Net Resources Movement</b>		20,356	148,784	382	169,522	4,364
Balances B/Fwd at 1 January 2024		40,633	15,090	481,703	537,426	533,062
Transfer Between Funds		-	465,001	(465,001)	-	-
<b>Balances C/Fwd at 31 December 2024</b>		60,989	628,875	17,084	706,948	537,426

# St Augustine of Canterbury Whitton

## Balance Sheet at 31 December 2024

	Note	2024 £	2023 £
<b>Fixed Assets</b>			
Tangible	4a	625,001	465,001
Investments	4b	34,753	33,922
		<hr/> 659,754	<hr/> 498,923
<b>Current Assets</b>			
Debtors	7	5,725	3,227
Deposits		39,523	33,006
Cash at bank and in hand		6,873	6,892
		<hr/> 52,121	<hr/> 43,125
<b>Liabilities:</b>			
Amounts Falling Due Within One Year	8	(4,927)	(4,622)
<b>Net Assets</b>		<hr/> 706,948	<hr/> 537,426
<b>Funds</b>	5		
Unrestricted Designated		64,863	55,723
Unrestricted Designated Property		625,001	-
Endowment - Designated		17,084	16,702
Restricted		-	465,001
<b>Total Funds</b>		<hr/> 706,948	<hr/> 537,426

Approved by the Parochial Church Council on 18 March 2025 and signed on its behalf by



Mrs Susan Thornton (Lay Chair)

The notes attached form part of these accounts.

# St Augustine of Canterbury Whitton

## Notes to the Financial Statements For the year ended 31 December 2024

### 1 Accounting Policies

The accounts are prepared under the historical cost convention (except for the valuation of investment assets, which are shown at market value), in accordance with the Church Accounting Regulations 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with FRS 102 (effective 1 January 2015) Charities SORP (FRS102) and the Charities Act 2011.

The charity meets the definition of a public benefit charity.

There are no material uncertainties about the charity's ability to continue in operation as a going concern.

### Funds

The Unrestricted funds are general funds which can be used for PCC ordinary purposes.

The Fabric Fund is a Designated fund for major repairs or building improvements to the Church, the Hall and the Parish House. The PCC passed a resolution in July 2024 to classify all Restricted Funds as Unrestricted Designated Funds.

### Income

Planned giving, collections and donations are recognised when received. Gift aid refunds are recognised when the Incoming resource to which they relate are received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due. All other Income is accounted for when receivable. All Incoming resources are accounted for gross.

### Expenditure

Grants and donations are accounted for when paid over. The diocesan parish share is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

### Fixed assets

Consecrated and Beneficed property is excluded from the accounts by s.96(2)(A) of the Charities Act 1993. All expenditure incurred during the year on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

### Investments

Investments are measured at fair value as at the balance sheet date using the quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

# St Augustine of Canterbury Whitton

## Notes to the Financial Statements (continued) For the year ended 31 December 2024

### 2 Income and endowments

	Unrestricted Funds £	Restricted Funds £	Total Funds	
			2024 £	2023 £
<b>2a Voluntary Income</b>				
Planned Giving: Gift Aid donations	23,590		23,590	23,026
Gift Aid Recovered	9,413		9,413	7,686
Planned Giving: Non Gift Aid donations	1,348		1,348	1,390
Collections (open plate)	4,106		4,106	4,494
Legacies	1,000		1,000	-
Sundry donations	5,489		5,489	6,190
	44,946	-	44,946	42,786
<b>2b Activities for generating funds</b>				
Fund raising	6,497		6,497	6,509
<b>2c Income from investments</b>				
Dividends on CBF Investment Fund	463		463	457
Distributions on Charifund (M&G)	1,080		1,080	1,026
CBF Deposit fund interest	2,104		2,104	1,529
Rent on parish house	26,900		26,900	23,950
Rent Church Hall	16,480		16,480	16,652
Rent for phone mast	7,859		7,859	7,859
	54,886		54,886	51,683
<b>2d Income from church activities</b>				
Fees for weddings and funerals	867		867	971
<b>Total Income and endowments</b>	107,196	-	107,196	101,949

# St Augustine of Canterbury Whitton

## Notes to the Financial Statements (continued) For the year ended 31 December 2024

### 3 Expenditure

	Unrestricted Funds		Total Funds	
	General	Designated	2024	2023
	£	£	£	£
<b>3a Ministry and church running cost</b>				
London Diocesan Fund	53,000		53,000	50,000
Church Major Repairs	-	7,090	7,090	12,222
Gas, Electricity & Water	7,196		7,196	6,818
Insurance	5,529		5,529	5,207
Church Hall Major Repairs	-	5,100	5,100	-
Property Agent Fees	2,916		2,916	3,008
Director of Music	2,200		2,200	1,460
Upkeep of Churchyard	1,743		1,743	445
Hall Maintenance & Routine Repairs	1,710		1,710	2,016
Cleaning	1,272		1,272	916
Printing Stationery and Office Consumables	1,034		1,034	718
Church Maintenance and Routine Repairs	1,008		1,008	1,403
Telephone and Broadband	915		915	866
Parish House Repairs	886		886	3,651
Subscriptions	719		719	791
Upkeep of Services	660		660	943
Hospitality	560		560	586
IT and other Equipment	500		500	-
Music Licenses and Other	487		487	471
Maintenance of Musical Instruments	359		359	567
Youth Ministry	205		205	295
Miscellaneous	200		200	-
Bank Charges	130		130	117
Clergy Travel	117		117	273
	83,346	12,190	95,536	92,773
<b>3b Missionary and charitable giving</b>				
Overseas Charities	500		500	934
UK Charities	1,790		1,790	2,481
	2,290	-	2,290	3,415
<b>Charities Supported During the Year</b>				
Bishops Lent Appeal 31 March	195			
ALMA/Mecanhelas	500			
Richmond Young Carers	177			
Whitton Network	200			
Open Doors	261			
Smile Train	341			
RNLI	180			
Homelink	117			
Crisis	319			
	2,290			
<b>3c Expenditure on raising funds</b>	679	-	679	2,419
<b>Total Church activities</b>	86,315	12,190	98,505	98,607

# St Augustine of Canterbury Whitton

## Notes to the Financial Statements (continued) For the year ended 31 December 2024

### 4 Fixed Assets

The property at 60 Powder Mill Lane was revalued at the end of 2024 and will be valued at 5 year intervals. The Church Hall which was transferred from Homelink in 2015 is included at a nominal value of £1.

<b>4a Tangible Fixed Assets</b>	<b>Parish House</b>	<b>Church Hall</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Valuation at 1 January 2024	465,000	114,369	579,369
Revaluation Adjustment at 31 December 2024	160,000	-	160,000
Cumulative Depreciation	-	(114,368)	(114,368)
Market Value at 31 December 2024	625,000	1	625,001

<b>4b Investment Fixed Assets</b>	<b>CCLA CBF Fund</b>	<b>M&amp;G Charifund</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Market Value 1 January 2024	16,702	17,220	33,922
Revaluation Adjustment 31 December 2024	382	449	831
Market Value 31 December 2024	17,084	17,669	34,753

<b>5 Analysis of movements by Fund</b>	<b>Balance at January 2024</b>	<b>Net Resource Movement</b>	<b>Balance at 31 December 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted Funds Including Designated</b>			
General Fund	40,633	8,865	49,498
Endowment Fund	-	17,084	17,084
Parish House/ Church Hall fund	-	625,001	625,001
Fabric Fund	15,090	275	15,365
	55,723	651,225	706,948
<b>Restricted Funds</b>			
Investment Fund	16,702	(16,702)	-
Parish House/ Church Hall fund	465,001	(465,001)	-
	481,703	(481,703)	-
<b>Total Funds</b>	537,426	169,522	706,948

<b>6 Analysis of balance sheet by fund</b>	<b>General</b>	<b>Designated</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Fixed assets	17,669	642,085	659,754
Current assets	52,121	-	52,121
Current liabilities	(4,927)		(4,927)
<b>Total</b>	64,863	642,085	706,948

# St Augustine of Canterbury Whitton

## Notes to the Financial Statements For the year ended 31 December 2024

	2024	2023
	£	£
<b>7 Debtors</b>		
Debtors and prepayments	5,725	3,227
<b>8 Liabilities: Amounts falling due within one year</b>		
Deferred income	1,964	1,964
Accrual of utility and other costs	2,963	2,658
	4,927	4,622

### 9 Related Party Transaction

During the year, the Director of music, a member of the PCC, received £390 for services rendered.

## MINUTES OF THE ANNUAL PAROCHIAL CHURCH MEETING

Held on Sunday 19th May 2024 in the Church Hall

**Attendance:** 30 Members of the electoral roll attended the meeting (see the below at the end of these minutes).

**1. Opening Prayer - by Father John Kafwanka K**

**2. Apologies:**

Patricia Hamilton, Alwyn Williams, Ben Wolsoncroft, Kathy Bale, Frances Todd, Kay Alldridge, Sian Cadogan, Dina Bartle, Joe Dale, Joan Greening, Limbani Kafwanka.

**3. Minutes of the APCM held on Sunday 21st May 2023**

Proposed by Elizabeth Muir and seconded by Roubina de Winton that the minutes of the meeting held on Sunday 21st May 2023 be signed as a true record of the meeting. All those present at that meeting voted unanimously in favour. (Attendance list accompanied the minutes).

**4. Matters arising.**

No matters arising

**. Matters arising from the Trustees Annual Report**

The annual report had been distributed to all on the electoral roll and distribution e-mail list and hard copies had been made available over two weeks prior to the meeting.

Father John thanked all those who had contributed to the production of the report through individual reports.

Jayne Firth raised the issue of the lack of volunteers at Cornerstone afternoons, that it was always the same people that ensured the meetings took place once a month. A direct approach of asking people if they would be interested was thought to be more efficient method of a positive response than an announcement in church. This is to be reviewed at the end of the year.

Dianne Roberts enquired as to what was involved within the Deanery Synod, Connie Chingwaru (Deanery Synod Rep) explained what was discussed at the meeting which took place 4 times a year. Local issues are discussed regarding different parishes and their problems. External guests also attend to speak about environment, youth, and various other things including the common fund.

**5a. Update on the Electoral Roll.**

Jayne Firth reported that there were 165 members on the electoral roll at the end of December 2023. with 4 additional members this year.

Copies of the electoral roll application forms had been given to prospective members but the forms were yet to be returned.

It was suggested that the electoral roll be explained to new comers, that by signing the form they are only committing themselves to being a member of our church and that the figures are proof of the congregation for the Diocese, and spiritual satisfaction.



Father John thanked Jayne Firth for continued work with the electoral roll.

**5b. Trustees Annual Report.**

Joseph Magona presented a summary of the financial report highlighting the key revenues sources as people's contributions, rentals from the house and church hall, and EE Mast on the church tower. He also pointed out that key expenses included running costs (bills, insurance, etc), Common Fund contribution to London Diocese, and improvements to music and sound system, mission outreach, etc.

Thanks to Joseph Magona, Peter de Winton and Roubina De Winton for they constant hard work to ensure that the parish is in a good financial position.

**6. Safeguarding.**

Gill Gooding, the Church Safeguarding Office, informed us that we are doing relatively well with the DBS checks and safeguarding training. We are currently on level 2, with level 3 being the highest.

There are still a few outstanding online trainings outstanding but all DBS checks are up to date.

Alwyn Williams has stepped down from the position of DBS checker and Gill Gooding has now taken over the role with the assistance of Clare Melia

All new members of the PCC needed to be DBS checked and do the Safeguard Training as soon as possible, and all those existing members who had not yet completed the training to do so as soon as possible.

Thanks to Gill Gooding for all her hard working commitment.

**8. Appointment of Independent Examiner.**

James Parker our current independent examiner had agreed to continue in the role, and the PCC recommended his appointment by the APCM. Peter de Winton moved a motion to appoint James Parker, seconded by Rob Dowler. A vote was taken which was unanimous.

**9. Election of Parochial Church Council Members.**

Barbara Magona was proposed by Sue Thornton and Seconded by Pauline Churchman

Tom Hood was proposed by Roubina de Winton and seconded by Sue Thornton

Jai Cao proposed by Joan Greening and seconded by Connie Chingwaru

All the above three (3) candidates were unanimously elected to serve on the PCC.

All three will have to be DBS checked and carry out the safeguarding training.

**10. Election of Churchwardens.**

Roubina de Winton was proposed by Kay Alldridge and seconded by Christine Hickey

Sue Thornton was proposed by Kay Alldridge and seconded by Christine Hickey

There being no other candidates the two were elected unopposed.

Thanks to be minuted for their continual handwork for the good of the church.

**11. Election of the Deanery Synod Representatives.**

Joan Greening has stepped down as Deanery Synod representative due to poor health.

Thanks to Joan for all her work in representing our Parish

**12. A.O.B.**

Father John thanked all those who had allowed their names to go forward for various offices within the Church.

**13. Closing Remarks and Blessing.**

Father John thanked all those who attended the APCM meeting.

Father John thanked Graham Beaumont for all the work that he carries out behind the scenes in his own time that many members of the congregation are unaware of.

Father John thanked Jane Derry for role as Sacristan even at times when not feeling too well.

Father John thanked Peter de Winton for all his acts of kindness in a pastoral role with transportation and many other ways.

Father John addressed the APCM expressing his and his family's joy at being part of St Augustine's and the love and support that they had received when he joined us in December 2020.

His thoughts and prayers will be with us on his departure, and ensured us that the Archdeacon and Bishop would be behind us until we find his replacement.

Father John has organised that all Sunday services are covered until December.

The Grace was said by all.

The meeting concluded at 12.40pm

List of Attendees – St Augustine, Whitton APCM 19<sup>th</sup> May 2024

No	Name & Surname	No	Name & Surname
1	Fr John Kafumbe	24	ROBIN (BOB) WINTER
2	ELMO LEWIS <i>Quin</i>	25	JOHN WATSONCROFT
3	Connie Chingware	26	JAYNE FIRTH
4	Sue Thornton	27	Gerald Pratt
5	JOSEPH MAGAYA	28	Jareden
6	Tie CAD	29	Roubina de Winter
7	L. FURNESS	30	Pamela
8	Gill Garding	31	
9	GRAHAM LAIE	32	
10	TOM HOOD	33	
11	Rob Dawley	34	
12	Desek Breckton	35	
13	Heather Boulton	36	
14	Graham Beaumont	37	
15	Peter de Winter	38	
16	Fiona Watson	39	
17	Barbara MAGAYA	40	
18	Harriet Luntz	41	
19	Elizabeth Muir	42	
20	Sarah Wood	43	
21	Janne Roberts	44	
22	Phyllis Bailey	45	
23	Martha Sakala	46	

## **Appendix III**

### **Deanery Synod Report**

The Hampton Deanery Synod covers 15 parishes and the Activate Church and gives the PCC an important link between the parish and the wider structure of the church. The Reverend Ben Lovell is Area Dean and Mr Tony Dixon is the Lay Chair. St Augustine's Hampton Deanery Synod representative is Constance Chingwaru. Based on the numbers on our Electoral Roll St Augustine is able to have 4 Deanery Synod members. However, currently we only have one.

The Hampton Deanery Synod had three meetings during 2024: • February meeting at St Mary's Church, Hampton where the main topic was the Role of the Diocesan Secretary and the Diocese Group Discussions given by the recently appointed Diocesan Secretary Oliver Home; • May meeting at St Augustine of Canterbury Church, Whitton where the main topic was Passionate Communities and the invited speaker was Alison Tsang (Diocesan Head of Passionate Communities). The Deanery also prayed for the Reverend Canon John Kafwanka who left St Augustine's in the summer to become the next Bishop of the Diocese of Northern Zambia; • November meeting at the Church of St Mary with St Alban, Teddington where the main topic was Love Matters - the Archbishops' Commission on families and households, and the invited speaker was Reverend Mary Hawes (St Mary with St Albans) who had been part of the third commission.